

Back To School

2020-2021



*Developing successful adults
with skills to enrich their communities and the environment*

ISD 4207 ▪ 1 Enterprise Drive, PO Box 629 ▪ Tower, MN 55790

Back to School Reopening Guide

August 11, 2020

Dear Families and Students of Vermilion Country School,

Vermilion Country School will begin the school year with an **In-Person Flexible Hybrid Model**. This means that VCS is planning to hold classes on site and in-person with safety protocols in place, including wearing masks, supporting hand hygiene protocols, and adjusting classroom and other spaces to support physical distancing to the best of our capabilities. We are also offering students with extenuating circumstances, and those who must self-quarantine due to health issues, the opportunity to attend class remotely from home.

This Back to School Reopening Guide is designed to provide parents and students with initial information to start this unique school year. Please read these protocols carefully and review with your student(s). There will be additional communications with further details coming as plans evolve.

VCS recognizes that in-person education, and the high school experience in general, plays a vital role in forming young people and preparing them to successfully navigate the next steps they choose to pursue after graduation. Together, we plan to bring our students and staff safely back for a new year of experiences and opportunities that make our school like no other. We acknowledge that this is not a perfect solution, but given the challenges of a pandemic, we are confident we can reopen if we work together to balance the critical educational needs of our students with the unprecedented challenges of COVID-19.

The success of this plan rests on the shoulders of each of us. We must be diligent to take care of ourselves and to protect each other by adhering with strict compliance to these critical modifications designed to curb the spread of this virus.

Thank you for your support as we launch this new school year. We are excited to welcome students and staff back!

Sincerely,



Frank Zobitz
Director

Goals and Guidance

Vermilion Country School (VCS) is prepared to fulfill our mission to educate students during this pandemic. Our plan prioritizes the health and safety of our students, families, and staff while providing effective modifications to our learning environment necessary to provide an excellent education for our students.

Our goals in developing our plan for the 2020-2021 school year are:

1. Prioritize the health and safety of our school community.
2. Provide in-person learning whenever possible to establish and maintain the relationships necessary for a relevant and effective learning environment.
3. Respond to individual learning or health needs including an option for a distance learning model.
4. Create and maintain a valued sense of community among students, staff, and families.
5. Enable smooth transitions between learning models utilizing data to inform any changes to the school structure during 2020-2021.

Our plan has been developed under the guidance of the Minnesota Department of Health (the MDH), the nation's Center for Disease Control (the CDC), and the Minnesota Department of Education (the MDE). Our plan incorporates the guidelines of the State of Minnesota Safe Learning Plan announced by Governor Tim Walz on July 30, 2020.

VCS remains prepared to adjust our model in response to the fluid and changing community health needs of our students and staff and their families during the pandemic. We will transition to distance learning when warranted to prevent further outbreaks.

In-Person Flexible Hybrid Model

The in-person flexible hybrid model combines a mix of in-person and distance learning for most students, with full distance learning available each day for students who need or prefer that model. We believe this hybrid model best accomplishes our goals: educating students with high expectations for both their well-being and their academic preparation; addressing the needs and concerns identified by our families and staff; and offering our students and staff opportunities for an on-site community.

There are two phases to our hybrid model:

1. Establishing the learning environment & creating teacher-student relationships through the In-Person model

The goal of this phase is to establish a relevant and meaningful classroom learning environment by developing the relationships between teachers and students. Teachers advocated for the opportunity to focus their efforts on a classroom instruction model that enables them to see their students in person.

We believe this will be the strongest start to a new year, for both students and teachers. The value of these relationships will create the strongest foundation for learning the rest of the year.

2. Implementing Hybrid Learning Strategies

The goal of this phase is to implement hybrid learning so that students continue to connect virtually with their teacher and their class on the days they are at home. Live streaming provides many different options for classroom instruction.

☆ **We will start the school year in-person and will transition to a hybrid model as warranted.**

Critical VCS COVID-19 Protocols

To minimize the spread of the virus, the following protocols are effective immediately at VCS:

1. Face Masks covering mouth and nose are mandatory on a school vehicle, inside the school or outdoors when social distancing measures are not possible. No person will be allowed to remain in the building without appropriate face coverings.

VCS will provide a clean cloth face mask daily for students and staff. Individuals may choose to wear their own cloth or disposable face mask if it is clean and effectively covers the mouth and nose. No controversial art or wording should be displayed.

2. Social Distancing measures include:
 - Classrooms chairs are spaced with 3-6 ft spacing between seats.
 - Seating restrictions will be in place to control social distancing.
 - Students will carry needed materials in backpacks and not congregate at tables/desks in student and common areas.
3. Sanitizing measures include:
 - Hand sanitizer station at the school entrance.
 - Regular surface disinfecting (chairs, tables, door handles, high touch areas)

Health Monitoring, Contact Tracing, and Precautions for Safe Return to School

Personal monitoring of health status will be required of every individual (students and staff). This is a critical element of our plan to protect the health of all. There are several scenarios in which students or staff must inform the school, as well as isolate to prevent the spread of the virus.

- Prior to being allowed on a school vehicle in the morning, students will have their temperature checked and will need to use hand-sanitizer before entering the vehicle. Students will not be allowed in the vehicle if their temperature exceeds 100.4 degrees.
- Staff will have their temperature checked daily. If their temperature exceeds 100.4 degrees they will need to leave.
- If a student's or staff's temperature exceeds 100.4 degrees during the day, they will need to leave.
- All students and staff will answer a COVID screening survey each day. Students and staff will not be allowed at school if they indicate symptoms or exposure to someone with COVID or symptoms.

Because the guidelines are fluid and subject to change, VCS will follow the most recent MDH guidelines regarding the Safe Learning Plan. Note, current guidelines differentiate between *exposure* vs *proximity*.

Exposure is defined as being within six feet of an individual for 15 min or longer. When a confirmed case of COVID-19 occurs and a student or staff has been *exposed*, VCS will follow MDH protocols to notify parents. The identity of the person with COVID-19 will not be shared with the public.

Instances may occur where a student is in a classroom or larger gathering space in *proximity* to a student/staff, but would *not* be notified if it is determined that the infected student was six or more feet away or had contact for less than 15 minutes.

1. Any student or staff **exhibiting symptoms related to COVID-19** will be required to stay home.
 - Symptoms include: new onset of a cough, shortness of breath, fever over 100.4 degrees -or- two or more of the following: chills, muscle pain, cough, shortness of breath, sore throat, lack of taste/smell, gastrointestinal symptoms of diarrhea, vomiting, or nausea.
 - A person with a new symptom and no diagnosis to explain it must talk with his/her health care provider about getting a COVID-19 test, even if it is the only symptom he/she is experiencing.
2. Any student or staff who is tested and is waiting for test results will be required to quarantine and follow MDH guidelines about when to return to school. Individuals will be required to provide a doctor's approval before returning to school.
3. Any student or staff who tests positive for COVID-19 will be required to quarantine and follow MDH guidelines about when to return to school. Individuals will be required to provide a doctor's approval before returning to school.
4. Any student or staff who has exposure to a confirmed COVID-19 case will be required to follow MDH guidelines in either scenario:
 - *If exposed at VCS:* VCS will identify and inform those who have been in close contact with a positive case and inform them of the need to quarantine at home according to MDH guidelines.
 - *If exposed outside of VCS:* The family or employee must notify the school of the exposure. The student or employee will need to quarantine at home according to MDH guidelines.

When a student must be quarantined or isolated, he/she will switch to full-time distance learning if physically able, until the student is permitted to return. Students participating in distance learning will not be considered absent.

If students are ill or unable to participate in classes, even if remotely, parents should report the illness to the School Office, and it will be an excused absence.

Buildings and Grounds

There are also building protocols to ensure the environment within the school is clean and minimizes the spread of viruses.

1. Enhanced cleaning routines include:
 - Students and teachers will clean desks and classroom equipment at the end of every class period with appropriate disinfectant.
 - Frequently touched surfaces, such as door handles, light switches, and bathrooms will be cleaned during the day on a more frequent basis.
2. Students are encouraged to bring and use their own water bottle.
3. School vehicles will be sanitized after each use.
4. Hands-free soap dispensers have been installed and hand sanitizing stations are available throughout the building.

Option to Opt-Out of In-Person Learning

VCS will make special provisions for students/families who decide to opt-out of in-person learning for health or family reasons. In this case, the student will engage in distance learning. Families must register for this option prior to the beginning of school. Any changes to the choice between the hybrid model or distance learning after the start of the school year will need the approval of the School Director and parents.

Attendance Policy

Attendance will continue to be taken no matter where the student is learning (at VCS or at home). The school should be notified of any absences by calling the School Office at 218-753-1246.

To lessen the pressure on students given the nature of this year, there will be no Attendance Awards given this year.

Adherence to Covid-19 Procedures and Protocols

The policies and protocols that will enable VCS to remain successful and safe, will require the participation and buy-in of all members of our school community. Our success is dependent on our collective adherence to these guidelines. VCS reserves the right to address those individuals who are unwilling to follow these protocols.

Breakfast / Lunch

We will continue to provide breakfast and lunch for our students. For proper social distancing, we have properly spaced the tables in the Commons area. There will be no more than four students seated per table.

Social and Emotional Health

The social and emotional health of our students is paramount. We will be reaching out to all students to remind them of resources that are relevant to their needs.

Visitor Policy

Visitor access will be restricted. All visitors will sign in at the School Office, complete a health screening, and must wear a face mask.



AVOID CONTACT WITH PEOPLE
WHO ARE ILL AND
STAY HOME
IF YOU ARE ILL



WEAR A MASK



CONDUCT REGULAR HAND
HYGIENE THROUGHOUT
THE DAY



PRACTICE PHYSICAL
DISTANCING WHEN POSSIBLE



DON'T SHARE FOOD,
BEVERAGES, UTENSILS, OR
COSMETICS



EAT A HEALTHY DIET AND
DRINK PLENTY OF WATER



EXERCISE



GET ENOUGH REST



TAKE STEPS TO
REDUCE STRESS

STAY SAFE MN

Keep it up, Minnesota!

Continue to follow safe practices:

- ① Wash your hands
- ② Get tested when sick
- ③ Stay 6 feet from others
- ④ Wear a mask
- ⑤ Stay home when able
- ⑥ Work from home when able

mn.gov/covid19

m MINNESOTA

STAY SAFE MN

Mask up, Minnesota!

mn.gov/covid19

m MINNESOTA

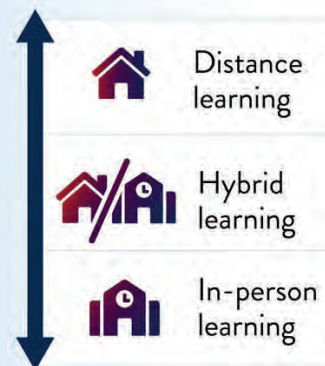
STAY SAFE MN 2020-21 SCHOOL YEAR

How do schools determine their safe learning model?

- STEP 1** Minnesota Department of Health (MDH) will use data from counties to determine a base learning model for public schools.
- STEP 2** Minnesota Department of Education (MDE) will share county data and the consultative process for public schools to engage with education and public health experts to review their county health data and safe learning plans.
- STEP 3** Public schools, with their incident command team, will evaluate their ability to implement required and recommended health best practices.
- STEP 4** Public schools, in consultation with public health, will determine a learning model to begin the school year and communicate that decision with their school community.*
- STEP 5** Public schools and MDH will monitor the community and school-level impact of COVID-19 on a regular basis. Adjustments will be made to the learning model if needed.

m MINNESOTA

Safe learning models:



* Regardless of learning model, all public schools must offer an equitable distance learning option to all families.

COVID-19 Coordinator: Frank Zobitz

At the start of the year the following are suspended until further notice: Senior Dining and Monthly Bingo. Assistance unloading the food shelf truck will be handled on a case by case basis. Senior Dining will be added back at the end of September via take-out only.

Cleaning/disinfecting supplies will be kept in the storage area under the steps. These supplies are what is to be used for cleaning tables and high-touch areas. If a refill is needed, the maintenance room has the stock of these supplies. Every shelf is labeled and MSDS sheets are available in a binder. The Office Manager will be responsible for monitoring and reordering supplies.

Meals:

- All items will be individually packaged or packaged as a meal kit.
- Breakfast: Due to varying arrival times of students, items will be set out and either served to students or an individual item will be placed on a table for a student to pick up.
- Lunch: Students will be served meals in a location based on their grade-level.

All staff will be responsible for enforcing all safety protocols either in school or on vehicles.

Information on mental health and wellness will be distributed periodically throughout the year to students, staff, and parents. In addition, monthly newsletters will address topics such as bullying, staying motivated, media influences, setting goals, accepting responsibility, respect, self-esteem, and healthy habits.

Changing to a different learning mode will happen due to one of the following scenarios:

- Staff member tests positive for COVID-19.
- County numbers spike beyond the acceptable level. This will be in consultation with our local public health official.
- The Governor and/or MDE issues a mandate to switch to distance learning.

Grading plans are contained in the syllabus of each course.

VCS will implement a new daily schedule this year. The morning will focus on core classes along with remedial math and language arts. The afternoons will rotate between two different block schedules designed to provide students with hands-on learning activities. The new schedule is designed around two principles: 1) to have an intentional focus on core classes every day of the week (rather than four days a week as in prior years); 2) to provide additional time in the afternoon for hands-on learning activities which require more than a standard class period. We hope this will help improve student engagement should we need to switch to distance learning and address some of the shortfalls of the 2019-2020 school year.

Students who are opting for a different learning mode (i.e. distance) than what the whole school is at are expected to attend their classes every period via Google Classroom. If the class takes place outside of the classroom, the student will be assigned an alternative learning activity.

When the entire school shifts to distance learning, each teacher will be responsible for defining what level of daily participation will be required. Under the distance learning model, each student will be

assigned to a paraprofessional who will be touching base with their assigned students daily to ensure the student has what they need to be successful. If schoolwork needs to be delivered to a student, that will be arranged based on the meal delivery schedule that is established.

Every class will have a paraprofessional assigned to the class. Staff and paraprofessionals will meet on a regular basis to discuss students who are not participating or engaged. In some cases, we have found, students check in with one teacher, but not another.

Due to our low student enrollment, our full student body count is lower than the 50% maximum occupancy threshold established by the Department of Education for hybrid. Therefore, we will operate in person while following the recommended protocols for hybrid. If the county numbers or state mandates a switch to hybrid, we will continue operating as is. If our student enrollment increases to the point where we are higher than the 50% maximum occupancy threshold, then we will create a hybrid schedule based on where our students reside and/or their individual needs.

Staff in-service days before school starts will cover all operating procedures. Throughout the year at our weekly staff meeting, we will review any procedures and make adjustments as necessary.

Student Transportation (am)

- Before entering the vehicle:
 - Student has temperature checked
 - Student uses hand sanitizer
 - Student has face mask on
 - Student answers health questions
- Within vehicle
 - Students will socially distance to the extent possible

Student arrives at school

- Student uses hand sanitizer when entering and exiting the building through the main doors

At the end of every class:

- All tables and chairs will be wiped down

Prior to students leaving for My Space:

- Main entrance door handles will be wiped
- Student uses hand sanitizer upon leaving

After students return from My Space:

- Main entrance door handles will be wiped
- Student uses hand sanitizer upon entering

Prior to students/staff arriving at school each day

- All bathrooms will be cleaned and sanitized
- All door handles will be sanitized
- Main entrance doors (all): glass will be cleaned (inside and out), door handles wiped
- Main entrance floor vacuumed and entry mats

- Tables in Commons will be wiped and sanitized
- Floors will be swept
- Garbage emptied

Staff

- All staff will have their temperature checked each morning
- Drivers who leave early in the morning will self-check

Student dismissal

- At the end of the day, students are free to leave once dismissed from their last class.

Student Transportation (pm)

- As the student is leaving the vehicle, the student will remove their VCS facemask and place it into the dirty facemask bag.
- Driver will deposit the dirty facemask bag at school at the end of their route

Lunch

- Students and staff will pick up their hot lunch from the designated area:
 - 11/12: Kitchen window
 - 9/10: Brad's area
 - 7/8/Staff: Staff tables
- No more than 4 students per round table

Facemasks, Social Distancing, Hand Sanitizer, Temperature checks, Surface wiping, Education

1. Facemasks are to be worn in the following circumstances:
 - a. When riding in a school van or bus
 - b. When transferring from one class to another
 - c. Visitors will be required to wear a facemask while they are in the building
 - d. Outside when a 6-foot distance cannot be maintained
 - e. Within the building
2. Students will have their temperature checked before boarding the van or bus. If their temperature is 100.4 or above, then they will not be allowed to come to school.
3. Hand sanitizer stations
 - a. As people enter and exit the building, they will be asked to use the hand sanitizer station.
4. Surface wipe-down
 - a. Offices: Once staff/students leave either office, surface areas will be wiped
 - b. Main Door: Before morning arrival and directly after morning arrival; noon, before dismissal and directly after dismissal
 - c. Classroom tables/chairs: Will be wiped down at the end of each class period
 - d. Vans/Bus: Will be wiped down at the conclusion of each route.
5. Social Distancing

Back to School Goals

- Prioritize the **health and safety** of our school community.
- Provide **in-person learning** whenever possible.
- **Respond** to individual needs.
- Create and maintain a sense of **community** among students, staff, and families.
- Enable **smooth transitions** between learning modes.



HELP SLOW THE SPREAD



**Wear a
mask**

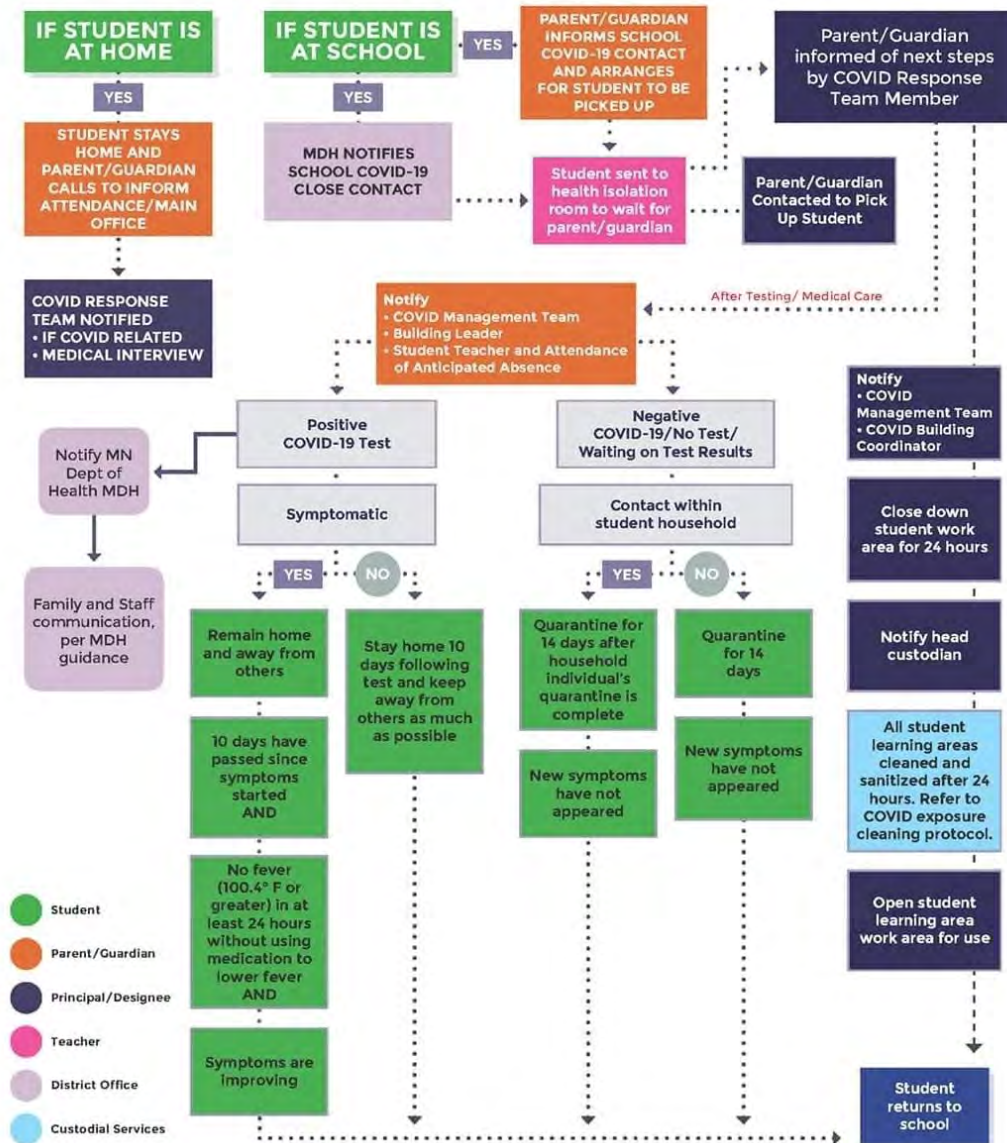


**Wash or
sanitize your
hands often**



**Stay 6 feet
from others**

STUDENT CLOSE CONTACT WITH CONFIRMED COVID-19 INDIVIDUAL
COVID-19 RESPONSE PROTOCOLS



Transportation

Before getting on in morning:

- Temperature checked
- Health questions
- Hand sanitizer
- Mask
- Assigned seat

Arrival at school:

- Deboarding (last on, first off)

Departing:

- 5 minutes
- Mask
- Assigned seat

Transportation Helper

Developing successful adults with skills to enrich their communities and the environment



Cleaning/Disinfecting

Prior to arrival:

- All bathrooms will be cleaned and sanitized
- All door handles will be sanitized
- Main entrance doors: glass will be cleaned (inside and out), door handles wiped
- Main entrance floor vacuumed and entry mats
- Tables in Commons will be wiped and sanitized
- Floors swept
- Garbage emptied

Hand Sanitizer

At the end of every class:

- All tables and chairs will be wiped down

Commons Area

- All tables and chairs will be wiped down after lunch

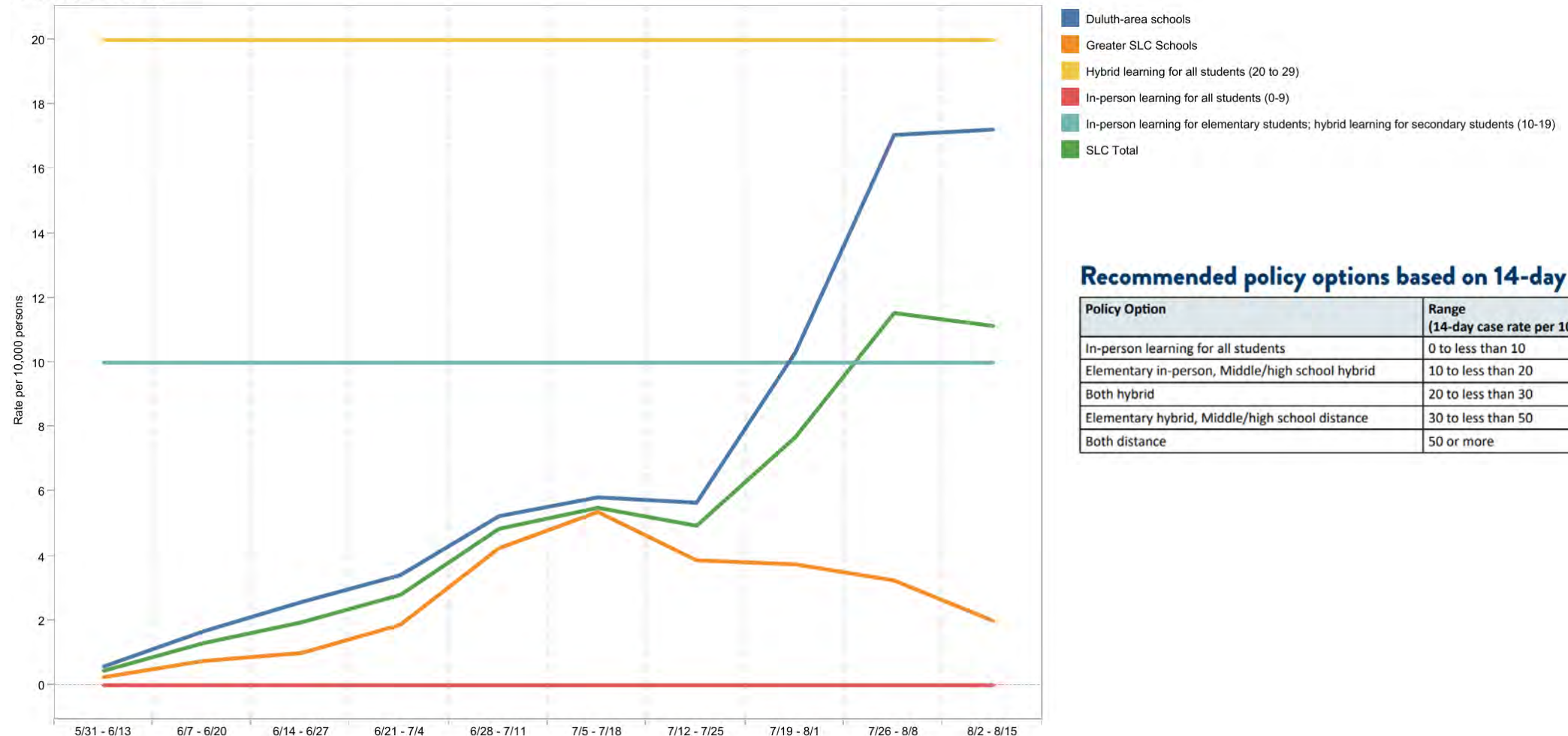
Developing successful adults with skills to enrich their communities and the environment



Determining Learning Mode

County Name	6/21 - 7/4	6/28 - 7/11	7/5 - 7/18	7/12 - 7/25	7/19 - 8/1	7/26 - 8/8	8/2 - 8/15
St Louis	2.80	4.85	5.70	4.95	7.70	11.55	11.15

Bi-weekly case rates



Recommended policy options based on 14-day case rate range

Policy Option	Range (14-day case rate per 10,000 people)
In-person learning for all students	0 to less than 10
Elementary in-person, Middle/high school hybrid	10 to less than 20
Both hybrid	20 to less than 30
Elementary hybrid, Middle/high school distance	30 to less than 50
Both distance	50 or more



School Day Schedule

- **8:00 – 8:10: Arrival**
- **8:10 – 8:25: Breakfast**
 - Hang up jacket
 - Pick up wood cookie and place it in basket
 - Have breakfast
- **8:25: Pledge & Announcements**
- **8:30: Period 1 starts**

Developing successful adults with skills to enrich their communities and the environment



School Day Schedule

Monday - Friday

- **8:30 – 9:15: Period 1**
- **9:15 – 10:00: Period 2**
- **10:00 – 10:45: Period 3**
- **10:45 – 11:30: Period 4**

PERIOD	TIME	PAULA	AL	BRAD	KARIN
1	8:30 – 9:15	7/8 Life Sciences		11/12 Econ & Civics	9/10 LA & Lit
2	9:15 – 10:00	9/10 Biology	7 Pre-Algebra / 8 Algebra 1		11/12 LA & Lit
3	10:00 – 10:45	11/12 Human Anatomy	9/10 Geometry	7/8 US History	
4	10:45 – 11:30		11/12 Algebra 2	9/10 US History	7/8 LA & Lit

Developing successful adults with skills to enrich their communities and the environment



School Day Schedule

Monday - Friday

• 11:30 – 1:15: Period 5



PERIOD	TIME	PAULA	AL	BRAD	KARIN	MANDY, AMY
5	11:30 – 12:00		ADSIS		ADSIS	Focused Study
	12:00 – 12:15		My Space		My Space	
	12:15 – 12:45	Lunch				
	12:45 – 1:15	VCS Service	ADSIS	VCS Service	ADSIS	Focused Study

Developing successful adults with skills to enrich their communities and the environment



Lunch Pickup

- 11/12: Kitchen Window (Cindy)
- 9/10: Brad's Area (Brad / Michele)
- 7/8: Al's Area (Paula / Mandy)



School Day Schedule

Monday, Tuesday, Thursday, Friday

PM BLOCK 1

PERIOD	TIME	PAULA	AL	BRAD	KARIN
6	1:15 – 2:00	7/8 EE	11/12 IOA	Services	9/10 Performing Arts
7	2:00 – 2:45	9/10 EE	7/8 IOA	Services	11/12 Performing Arts
8	2:45 – 3:30	11/12 EE	9/10 IOA	Services	7/8 Performing Arts

PM BLOCK 2

PERIOD	TIME	PAULA	AL	BRAD	KARIN
6	1:15 – 2:00	11/12 GPS/Study Hall	7/8 GPS/Study Hall	Services	9/10 GPS/Study Hall
7	2:00 – 3:30	Life Skills	Tech App	Shop	Yearbook & Newspaper

Developing successful adults with skills to enrich their communities and the environment



VCS GPS

GOALS
+ PLANS
= SUCCESS



My Dream
My Plan
My Future



ACADEMIC



PERSONAL/SOCIAL



CAREER



ENVIRONMENTAL

Developing successful adults with skills to enrich their communities and the environment



School Information

- Email / JMC
 - Sent to parents
 - Sent to students (vermilioncountry email)
- Check Facebook
- Check TV: WDIO, KBJR, KDLH

Developing successful adults with skills to enrich their communities and the environment





Vermilion Country School

Startup 2020

Developing successful adults with skills to enrich their communities and the environment

Updated 8/17/2020

DAILY SCHEDULE

8:00 – 8:10	Arrival
8:10 – 8:25	Breakfast
8:22	Warning Bell
8:25 – 8:30	Pledge / Attendance / Announcements / Lunch Count

PERIOD	TIME	PAULA	AL	BRAD	KARIN	
1	8:30 – 9:15	7/8 Life Sciences	Prep	11/12 Econ & Civics	9/10 LA & Lit	
2	9:15 – 10:00	9/10 Biology	7 Pre-Algebra / 8 Algebra 1	Prep	11/12 LA & Lit	
3	10:00 – 10:45	11/12 Human Anatomy	9/10 Geometry	7/8 US History	Prep	
4	10:45 – 11:30	Prep	11/12 Algebra 2	9/10 US History	7/8 LA & Lit	
5	11:30 – 12:00	PM Planning	ADSiS	PM Planning	ADSiS	Focused Study
	12:00 – 12:15		My Space		My Space	
	12:15 – 12:45	Lunch				
	12:45 – 1:15	VCS Service	ADSiS	VCS Service	ADSiS	Focused Study

PM BLOCK 1

PERIOD	TIME	PAULA	AL	BRAD	KARIN	
6	1:15 – 2:00	7/8 EE	11/12 IOA	Services	9/10 Performing Arts	
7	2:00 – 2:45	9/10 EE	7/8 IOA	Services	11/12 Performing Arts	
8	2:45 – 3:30	11/12 EE	9/10 IOA	Services	7/8 Performing Arts	

PM BLOCK 2

PERIOD	TIME	PAULA	AL	BRAD	KARIN	
6	1:15 – 2:00	11/12 GPS/Study Hall	7/8 GPS/Study Hall	Services	9/10 GPS/Study Hall	
7	2:00 – 3:30	Life Skills	Tech App	Shop	Yearbook & Newspaper	

PARA ASSIGNMENTS

PERIOD	TIME	SCIENCE	MATH	SOCIAL STUDIES	LA & LIT	FOCUSED STUDY	EXTRA
1	8:30 – 9:15	Mandy		Amy/Mike	Michele		Mike
2	9:15 – 10:00	Mandy	Mike		Michele		Amy
3	10:00 – 10:45	Mandy	Mike	Amy/Michele			Michele
4	10:45 – 11:30		Mike	Amy/Mandy	Michele		Mandy
5	11:30 – 12:00		Mike		Michele	Mandy, Amy	
	12:00 – 12:15						My Space (all)
	12:15 – 12:45	Lunch					
	12:45 – 1:15		Mike		Michele	Mandy, Amy	VCS Service (Mandy / Amy)

PM BLOCK 1

PERIOD	TIME	PAULA	AL	BRAD	KARIN
6	1:15 – 2:00	Mike	Mandy	Services / Michele	Amy
7	2:00 – 2:45	Mike	Mandy	Services / Michele	Amy
8	2:45 – 3:30	Mike	Mandy	Services / Michele	Amy

PM BLOCK 2

PERIOD	TIME	PAULA	AL	BRAD	KARIN
6	1:15 – 2:00	Michele	Amy	Services / Mike	Mandy
7	2:00 – 3:30	Michele	Amy	Mike	Mandy

* Amy off on Thursdays

August 11, 2020 (Tuesday)

- Advisors

TIME	
9:00 – 12:00	Review Startup 2020 document COVID-19 pt 1 <ul style="list-style-type: none">▪ Learning Mode▪ Classroom/Daily procedures▪ What if scenarios (teacher, student, staff)▪ Review plan
12:00 – 12:45	Lunch – on own
12:45 – 2:00	
1:00 – 2:30	Charter School Financial Management 101 (OW Seminar)

August 12, 2020 (Wednesday)

- Advisors

TIME	
9:00 – 12:00	Due Process as COVID Continues (online/9:00-10:30) Daily Schedule – block 1/block 2 Responsibility of PM planning Assembly Topics Staff Meetings Review activity calendar Field Trips VCS Service (Recycling, Garbage, Grounds work, Kitchen, Piano lab, Computer lab)
12:00 – 12:45	Lunch/BBQ - Burgers
12:45 – 2:00	12:15 – 2:45 – IT Exploration Training (AI, Frank)

August 13, 2020 (Thursday)

- Advisors (Absent: Mike)

TIME	
9:00 – 12:00	Goals (OW) Syllabus (due Aug 20) Discover, Collaborate, Reflect GPS PBIS Planners Para Assignments
12:00 – 12:45	Lunch – on own
12:45 – 2:00	“Intro” classes Testing

August 18, 2020 (Tuesday)

- Advisors, Paras

TIME	
9:00 – 12:00	COVID-19, pt 2 Student Handbook
12:00 – 12:45	Lunch – on own
12:45 – 2:00	Paras – Bus/Van boarding/cleaning procedure

August 19, 2020 (Wednesday)

- Advisors, Paras

TIME	
9:00 – 12:00	EE Goals My Space Interdisciplinary work
12:00 – 12:45	Lunch – Pork Filet Sandwiches
12:45 – 2:00	Paras – School day cleaning procedure

August 20, 2020 (Thursday)

- Advisors, Paras
- Syllabus Due end of day

TIME	
9:00 – 12:00	Tech Day <ul style="list-style-type: none">▪ Promethean – Brittany
12:00 – 12:45	Lunch – on own
12:45 – 2:00	Friday, Sept 11 Activity Planning

August 25, 2020 (Tuesday)

- Advisors (Absent: Brad)

TIME	
9:00 – 12:00	Sept 1 & 2: Roles & Responsibilities
12:00 – 12:45	Lunch – on own
12:45 – 2:00	

August 26, 2020 (Wednesday)

- Advisors, Paras (Absent: Brad)
- Cindy (kitchen prep)

TIME	
9:00 – 12:00	
12:00 – 12:45	Lunch - Good Ol' Days?
12:45 – 2:00	

August 27, 2020 (Thursday)

- Advisors (Absent: Brad)
- Cindy (kitchen prep)
- GPS Topics Due

TIME	
9:00 – 12:00	
12:00 – 12:45	Lunch – on own
12:45 – 2:00	

August 31, 2020 (Monday)

- All Staff

TIME	
9:00 – 9:45	Welcome <ul style="list-style-type: none"> ▪ Introductions/Recap ▪ Board Chair ▪ Mayor ▪ Commissioner Paul McDonald ▪ Board Members ▪ Director
9:45 – 10:45	COVID procedures; cleaning protocols
10:45 – 11:00	Bag Competition Rules
11:00 – 11:45	Bags
11:45 – 12:30	Lunch / Brats
12:30 – 1:00	Transportation
1:00 – 2:00	Tech, Employee handbook, etc

September 1, 2020 (Tuesday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty
- Student computer checklist

PERIOD	TIME	
	8:10 – 8:25	Arrival / Breakfast
	8:22	Warning Bell
	8:25 – 8:30	Pledge / Attendance / Announcements / Lunch Count
	8:30 – 10:00	Assembly: Welcome, Handbook Review, VCS Service, Overall Schedule, Activities, Lunch, COVID-19
	10:00 – 12:00	Activities: <ul style="list-style-type: none"> ▪ Build/Decorate seat for My Space ▪ Pics with VCS / grad year signs
	12:00 – 12:15	Cleanup
	12:15 – 12:45	Lunch
	12:45 – 1:15	<ul style="list-style-type: none"> ▪ Distribute computers – review checklist ▪ Distribute Student Schedules ▪ Distribute backpacks ▪ Missing Paperwork
	1:15	Dismissal

September 2, 2020 (Wednesday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	PAULA	AL	BRAD	KARIN
5	11:30 – 12:15	My Space Introduction / Finishing touches on My Space seat /Find My Space?			
	12:15 – 12:45	Lunch			
	12:42	Warning Bell			
	12:45 – 1:15	7/8: GPS Intro	11/12: GPS Intro		9/10: GPS Intro
	1:15	Dismissal			
	1:30 – 3:00	Staff Meeting (Advisors)			

GPS Intro:

- Hand out planners
- Talk about importance of organization
- Talk about GPS in general
- Review August/September newsletter

September 3, 2020 (Thursday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	
5	11:30 – 12:00	IOA Introduction (AI)
	12:00 – 12:15	My Space
	12:15 – 12:45	Lunch
	12:42	Warning Bell
	12:45 – 1:15	PA Introduction (Karin)
	1:15	Dismissal

September 4, 2020 (Friday)

- No School

September 7, 2020 (Monday)

- No School

September 8, 2020 (Tuesday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty
- What testing are we doing?

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	PAULA	AL	BRAD	KARIN
5	11:30 – 12:00	Life Skills Intro	Tech App Intro	Shop Intro	Yearbook & Newspaper Intro
	12:00 – 12:15	My Space			
	12:15 – 12:45	Lunch			
	12:42	Warning Bell			
	12:45 – 1:00	Setup for Testing			
	1:00 – 3:30	Testing / Study Hall			

September 9, 2020 (Wednesday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty
- 1:15 Dismissal

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	
5	11:30 – 12:00	EE Introduction
	12:00 – 12:15	My Space
	12:15 – 12:45	Lunch
	12:42	Warning Bell
	12:45 – 1:15	Fire Drill
	1:30 – 3:00	Staff Meeting (Advisors)

September 10, 2020 (Thursday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty
- What testing are we doing?

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	
5	11:30 – 12:00	Fall/Winter Camping (Mike)
	12:00 – 12:15	My Space
	12:15 – 12:45	Lunch
	12:42	Warning Bell
	12:45 – 1:00	Setup for Testing
	1:00 – 3:30	Testing / Study Hall

September 11, 2020 (Friday)

- Each van/bus will have driver + staff for morning pickup
- Need to assign lunch cleanup duty

REGULAR SCHEDULE PERIODS 1-4

PERIOD	TIME	
5	11:30 – 12:00	Journaling Details - Paula
	12:00 – 12:15	My Space
	12:15 – 12:45	Lunch / BBQ Picnic
	12:42	Warning Bell
	12:45 – 2:45	Activity: Escape Room? / Human Hungry Hippo? / 3-lane bungee? / giant pong? / Bags?
	2:45 – 3:30	Ice Cream Sundaes

Monthly Assembly Topics

- September: Back to School
- October: Bullying
- November: Staying Motivated / Self Control
- December: Media Influences
- January: Setting Goals / Accepting Responsibility
- February: Smart Technology Usage
- March: Respect / Self Esteem
- April: Healthy Habits