

**VERMILION COUNTRY SCHOOL  
REGULAR BOARD MINUTES  
Thursday, Feb 28th, 2019  
4:45pm, VCS**

Board Members Present: Karin Schmidt, Sarah Strong, Muriel Scott, Marjorie Wood, Jodi Summit, Paula Herbranson

Board Members Not Present:

Also Present: Kevin Fitton, Dick Larmouth, Marit Kringstad

AGENDA ITEM	SUMMARY OF DISCUSSION/ACTION	PERSON(S) RESPONSIBLE / DATE DUE
1. Call Meeting a. Roll Call b. Introduction of Guests c. Review and Approve Agenda	Motion by Marjory, second by Paula, to approve the agenda- all yes	
2. Public Input and Announcements <i>Please fill out request form and turn in to chair before meeting begins.</i>	Choir is performing at the Boundary Waters Choral Festival on Friday, and go to contest on Tuesday Semi-Formal School dance was last Friday, went very well, at the Tower Civic Center	
3. Consent Agenda – These are routine items that can be voted upon by a single motion. Any board member can request items be moved to the regular agenda for separate consideration.	3A – Approval of Minutes: • Jan 31st Minutes 3B – Approval of Linden Bulloch as a driver. 3C – Approval of Janet Krasner as a substitute teacher 3D – Approval of 2017 Tax Return  Motion by Muriel, second by Sarah to approve consent agenda- all yes	
4. Information/Discussion Items		
5. Board Training	New board members will get set up to do the online training. Next month will do training on financials and data privacy.	
6. Financials	6A. Jan Financials – Enrollment as of 2/26 is at 45.39 ADM and attendance is at 81.97 Approve Deposits of \$53,771.20 Approve Withdrawals of \$58,572.49 and expenses posted to Smart Finance of \$58,370.67  Attendance was down in February, most due to illness ADM is up, started the year with 39, Kevin notes that enrollments added this late in the year don't affect funding that much (anything after Dec. 19) Muriel did the in-house financial check through February.  Motion by Muriel, second by Marjory to accept the January financials- all yes	

	<p>6B. Mid-Year Budget Correction</p> <p>Kevin- a couple of surprises this year in the budget. Not any major changes, but it is an increase in projected spending. Copier lease is more expensive than budgeted (about \$800). Business manager services through Designs for Learning is more expensive than with the person we used last year (who took a different position). D4L is more expensive than last year and are using more hours per month. Possible some of the extra time was during the audit this fall. Adjust budget to increase from 24,000 to 29,000 in the budget. New budget has deficit at 62,411, though Kevin notes the budget is very conservative and past history always has us coming in under budget by a significant amount. Projections from the business manager still show a healthy bank balance of \$116,807 at the end of the fiscal year (up from \$109,648 at the end of 2018 school year).</p> <p>Motion to approve the adjusted budget by Muriel, second by Sarah- all yes</p>	
7. School Committee Updates and Reports	<p>Personnel – (Kevin Fitton) – Currently finishing up staff evaluations, will be scheduling board personnel committee meeting as soon as that is ready.</p> <p>SpEd – (Morgen Carlon) – We have completed about 70% of our IEP meetings already so far and we are seeing some wonderful progress towards goals. We did have a few that had to be rescheduled due to the 3 days off due to the extremely cold weather, but we have gotten those parents in and meetings done. We had one re-evaluation due this year and that has been done and wrapped up. We have 1 meeting on Thursday and that will leave 2 more meetings, final summary of progress reports and exit meetings for our graduates.</p> <p>Operations (Finance, Facilities, Marketing, and Technology) – (Allan White) – Operations: major ice dams on the roof have been removed by the city and all or nearly all leaks have ceased. Kitchen sinks were repaired. Dishwasher requires work as it is not holding the proper temperature. New fire alarms installed and remapped by Jolene. Technology: we have purchased a CAD style program called GeoSketchPad which will be used in geometry class and some algebra lessons. Is being installed on school laptops.</p> <p>School server will need some work to reestablish the login domain and imaging functions. Will work with Voltz and hopefully they can do the work over spring break.</p> <p>ACDC (Academics, Culture, and Discipline Committee) - (Paula Herbranson) – Discussed and prioritized items team would like to purchase with the Fire Relief Grant (\$940) and the Joint Powers grant (\$240), mostly for safety equipment. Team started working on Pre-Observation documents for Teacher Evaluation. Teacher evaluations are in progress. Discussed and reviewed custodial duties. Planned out Choral events transportation and coverage of classes. Discussed NWEA /skills renewal and sought out quotes for both math and reading as well as maybe adding a science component. Medtronic donation will be put in general funds, \$100 grant.</p> <p>Staff/PLC – (Karin Schmidt) – We have been preparing for evaluations. Karin presented a CCR opportunity through Jeannie Burlowski. Author of Launch through College debt free. She has podcasts and we are reviewing the CCR curriculum for next year. Jeannie is willing to schedule a public speaking event, perhaps we extend to community, reservation, parents, and any willing being that wants to assist students. It is for everyone.</p> <p>Testing/Academic Progress – ACT testing is prepped and we are awaiting materials and testing date is on April 2. New students have been added to NWEA for evaluation. ASVAB has been scheduled and we are awaiting materials.</p> <p>Karin gave a report on NWEA growth data. In math, 53% of our students showed growth. In reading, 56% showed growth.</p>	

	Looking at last year, math was about the same. In reading, last year only 17% showed growth fall to winter. Looking at the summary reports- but NWEA needed to update and wasn't ready at meeting time. We are up to date with all of our testing.	
8. COMMITTEE REPORTS		
Finance Committee	Did not meet this month.	
Facility Committee	Did not meet this month.	
Personnel Committee	Did not meet this month.	
13. Next Meeting	Next Regular Board Meeting: Thursday Mar 21st, 2019. 4:45 pm VCS *Note due to spring break this meeting is a week earlier than normal.	
14. Adjournment	Motion by Paula, second by Marjory- all yes	