

**VERMILION COUNTRY SCHOOL
REGULAR BOARD MINUTES
Thursday, April 25th, 2019
4:00pm, VCS**

Board Members Present: Karin Schmidt, Marit Kringstad, Dick Larmouth, Jodi Summit, Marjory Wood
Board Members Not Present: Paula Herbranson (ex), Sarah Strong (ex), Robin L.
Also Present: Kevin Fitton, Nalani McCutcheon/Audubon

AGENDA ITEM	SUMMARY OF DISCUSSION/ACTION	PERSON(S) RESPONSIBLE / DATE DUE
1. Call Meeting a. Roll Call b. Introduction of Guests c. Review and Approve Agenda	Motion by Karin, second by Marjory to approve agenda- all yes	
2. Public Input and Announcements <i>Please fill out request form and turn in to chair before meeting begins.</i>	2A – Audubon Visit Tonight 2B – Marketing Update	
3. Consent Agenda – These are routine items that can be voted upon by a single motion. Any board member can request items be moved to the regular agenda for separate consideration.	3A – Approval of Minutes: <ul style="list-style-type: none"> • Mar 21st Minutes 3B – Recommend Matt Ray for SpEd Advisor 2019-20 upon obtaining of licensure and background check. 3C – Renew Edvisions Co-Op Service Contract Motion by Dick, second by Marit, to approve consent agenda- all yes	
4. Information/Discussion Items	4A. Admin Eval- Kevin will meet with Jodi, schedule another meeting to discuss next step (may be a closed meeting). 4B. Audubon Contract Amendment Exhibit M school closure guidelines language changes required by changes in MDE regulations- Motion by Marjory, second by Dick to approve- all yes New Exhibit L's- board members need to sign new contract amendment 4C. One Parent Board Member Ineligible after April, Another after June Motion to allow a parent board member, who loses their eligibility, to serve to the end of the school year or until a replacement member is seated. The board will revise the school's bylaws to address this situation in the future. Motion by Marit, second by Karin- all yes	
5. Board Training	Dick has completed the online training.	
6. Financials	6A. Mar Financials – Enrollment as of 4/23 is at 40.40 ADM and attendance is at 84.03% Dick has done the in-office audit for March Motion to approve deposits of \$67,058.58, revenue to smartfinance of \$65,392.52, withdrawals of \$66,554.95, and expenses posted to smartfinance of \$64,311.11. Motion by Dick, second by Marit, to approve the March financials- all yes	

	<p>6B. Audubon Financial Eval Report- annual performance evaluation- pertain to 2017-18 school year- review was very positive, only issue of concern was enrollment variance (projected vs actual enrollment)</p> <p>6C. MDE Finance Award for Reporting given to VCS</p> <p>6D. Business Manager for 2019-20- Designs for Learning this year has increased our costs. Motion to offer Pam Zahn a contract at \$65/hour, motion by Karin, second by Dick, all yes.</p>	
7. School Committee Updates and Reports	<p>Personnel – (Kevin Fitton) – Finishing up with staff evals, interviewed two candidates for the open SpEd position for next year.</p> <p>SpEd – (Morgen Carlon) – I am just wrapping up all meeting for the year, one left and that will be on April 25th. After that, just the Summary of Performance sent home and the seniors signing their exit papers. Spring is here.</p> <p>Operations (Finance, Facilities, Marketing, and Technology) – (Allan White) – Tech: nothing new to report other than Kevin is working on rebuilding our image after repairing/reinstalling OS. Operations: Nothing new to report. Building is functioning normally. No kitchen issues. Possibly some water in the wall insulation in Karin's area from the ice dams earlier this winter.</p> <p>ACDC (Academics, Culture, and Discipline Committee) - (Paula Herbranson) – NWEA workshop by Al White ACT testing on 4/2. Seniors working on graduation to do list. Fish Hatchery visit on 4/24. State Patrol will present "Lasting Impact" video on 4/17. Student Council is planning a year end activity for the student population on 5/29. Graduation set for May 1 at 2pm, discussed Expo day, discussed grades and PBIS trip, discussed end of year PBIS opportunity. College Possible reached out to see if we were interested in their program. Paula will pursue. MCA testing was just completed.</p> <p>Karin presented Fall to Winter NWEA data (spring NWEA is in May)- we use this data for the ADSIS grant, it gives us data right away, can pinpoint what each child needs. MCA only tests certain grades. All kids do NWEA. Looking at if students meet their projected growth. Math went to 69%, Reading went to 50%- percent of students who met growth target.</p> <p>Staff/PLC – (Karin Schmidt) – Al W partially reported on the training received from the March NWEA workshop. Discussed was various uses and advantages of different MAP reports and how to utilize them to set student goals and determine instruction level of students.</p> <p>Testing/Academic Progress – Testing: All MCAs are complete other than a couple make up tests which are scheduled. We will be preparing for NWEA testing in May.</p>	
8. COMMITTEE REPORTS		
Finance Committee	Did not meet this month.	
Facility Committee	Did not meet this month.	
Personnel Committee	Did not meet this month.	
13. Next Meeting	Next Regular Board Meeting: Thursday May 23rd, 2019. 4:00 pm VCS	
14. Adjournment	Motion by Karin, second by Marjory to adjourn- all yes	