

**VERMILION COUNTRY SCHOOL  
REGULAR BOARD MINUTES  
Thursday, Jan 31st, 2019  
4:45pm, VCS**

Board Members Present: Jodi Summit, Marjory Wood, Muriel Scott, Sarah Strong  
Board Members Not Present: Karin Schmidt (excused), Paula Herbranson (excused)  
Also Present: Kevin Fitton

<b>AGENDA ITEM</b>	<b>SUMMARY OF DISCUSSION/ACTION</b>	<b>PERSON(S) RESPONSIBLE / DATE DUE</b>
1. Call Meeting a. Roll Call b. Introduction of Guests c. Review and Approve Agenda	Motion to approve agenda by Muriel, second by Marjory- all in favor	
2. Public Input and Announcements <i>Please fill out request form and turn in to chair before meeting begins.</i>	2A – Friends of VCS and TSAA will be holding their annual meeting after the VCS Jan board meeting @ VCS.	
3. Consent Agenda – These are routine items that can be voted upon by a single motion. Any board member can request items be moved to the regular agenda for separate consideration.	3A – Approval of Minutes: • Dec 20 <sup>th</sup> Minutes 3B – Approval of Cody Perkins as a driver, part-time. 3C – Resignation of Bandon Roemich as a driver as he has moved out of the area. 3D – Resignation of Richard Hanson as a substitute, was requested by email. 3E – Approval of revised annual report to meet requirements of Audubon.  Motion to approve consent agenda by Sarah, second by Marjory- all in favor	
4. Information/Discussion Items	4A. Previous Motion 9/27: Revisit Office Manager salary in January. Enrollment has not changed. Salary will stay as previously set. No action taken. 4B. Upcoming Board Elections in February. Muriel's seat will be open. Karin Schmidt's position is up but she will run again. Have one open teacher seat (only person qualified is Al), two parent seats. Marjory can move to a parent spot if we get two interested community members. Jodi is still recruiting for the open seats. Jodi will make up the ballots.	
5. Board Training		
6. Financials	Motion to approve Dec financials by Muriel, second by Sarah to approve December financials- all yes  6A. Dec Financials – Enrollment as of 1/28 is at 39.8 ADM and attendance is at 86.17%. Approve deposits of \$49,682.92 Revenue posted to Smart Finance of \$35,929.57	

	<p>Withdrawals of \$61,670.13 Expenses of \$60,885.97</p> <p>Administrative expenses (business manager) is higher than budgeted. We did know that Designs for Learning was a higher rate than we were paying before. Kevin will make some calls to see if there are other options. Food service is only \$12,000 in deficit, coming down from previous years, so that is good.</p> <p>Muriel has done December audit review, will do January soon.</p>	
7. School Committee Updates and Reports	<p>School was closed most of the week- so not all the updates were done Also teachers are subbing in as drivers, so not getting everyone at staff meetings.</p> <p>Personnel – (Kevin Fitton) – Still looking for drivers, gearing up for staff evals in Feb/March. School survey is now online, will be up for a month.</p> <p>SpEd – (Morgen Carlon) –</p> <p>Operations (Finance, Facilities, Marketing, and Technology) – (Allan White) – still having issue with leaks in the roof in the math room and science room. Kitchen area is okay so far. City hall has been notified. City will be digging fiber to the building, so in next two years will look at switching.</p> <p>ACDC (Academics, Culture, and Discipline Committee) - (Paula Herbranson) – Report cards did not go out this week due to school closure.</p> <p>Staff/PLC – (Karin Schmidt) –</p> <p>Testing/Academic Progress – Students all had their Individual Learning Plans updated last Wednesday. Students were updated on attendance, grades, their goals, test scores, college/career readiness and plans/goals.</p> <p>Also held parent-teacher conferences Jan. 24 and 25. About nine parents came.</p> <p>Winter NWEA testing is completed. Updated student eligibility for ADSIS tutoring.</p>	
8. COMMITTEE REPORTS		
Finance Committee	Did not meet this month.	
Facility Committee	Did not meet this month.	
Personnel Committee	Did not meet this month. Will schedule one in late February.	
13. Next Meeting	Next Regular Board Meeting: Thursday Feb 28, 2019. 4:45 pm VCS Annual Meeting/Board Elections to follow @ 5:45 pm	
14. Adjournment	Motion to adjourn at 5:13 by Muriel, second by Marjory, all in favor.	