June 23, 2022

Vermilion Country School

Regular Board Meeting

4 p.m.

Present: Karin Schmidt, Sarah Ramponi, Jodi Summit, Michelle Lubinski, Marit Kringstad (4:10)

Absent: Paula Herbranson

Also present: Mary McGrane, Pam Zahn via google meet

Add to the consent agenda:

Approve 2021/22 school year audit contract with ABDO for accounting services

Notes from Pam: Cost a little higher due to new accounting rules on leases (GASBY)

MOTION TO APPROVE CONSENT AGENDA BY MICHELLE, SECOND BY SARAH- all yes

3.1 Approve minutes from May 26 regular meeting, June 13 special meeting, and June 13 board finance meeting.

3.2 Approve FY23 contract with ABDO for accounting services

**4. Financials**

4.1 Financial report for May 2022

Financials for May

Deposits of $76,580

Withdrawals of $60,930

Posted to SmartFinance of $61,468

Motion to approve May financials by Marit, second by Michelle- all yes

4.2 Approve 2022/23 School Budget (see attached). This was approved by the board finance committee at the June 13 meeting. Adding one hour a day to John’s contract for transportation coordination, including coordinate routes, get messages from students, coordinate maintenance, relaying info to drivers on route changes, set up transportation phone line for parents to call and leave messages

(Pam said there is room in the budget for the extra hours)

Will look at paying down the line of credit this summer

Will be getting 21/22 revenue in the fall due to increased ADM

Still waiting on all our sped revenue

Budget for 2022/23

Reviewed budget summary since 2018

37ADM, added in new staff costs

Fund 1 showing positive of $34,356, fund 2 loss of $14,167

Motion to approve 2022/23 budget by Marit, second by Michelle- all yes

21/22 31.92 ADM final number

Will have 2 students doing PSEO next year (and one who also did PSEO this year), so 3 total

Lease aid will depend on ADMs for next year

Pay scales for office assistant

Motion to approve pay scale for office assistant by Sarah, second by Marit- all yes

Tabled discussion of admin pay scale and come back to it in July

Mary McGrane discussed changes she was implementing in front office staffing for next year

Mary will be in front office Monday-Thursday, Fridays school will be staffed by counselor/ADAPT/Check and Connect staff who can deal with any issues

Karla will be working out of sped office and can do A/P in that office

Karin had questions about the new arrangement, reduction in the office assistant hours, issues with having office not staffed on Fridays, and if these changes were needed.

Reviewed Academic Performance Evaluation from OW

When FY22 data is available, will be updated (late July/August since FY22 MCA is still under embargo

Attendance- 82.9% (up from last year), close to our historical average…

Had a lot of kids with covid…also some kids with attendance issues but just a handful

EE goals update from Karin- 5 indicator areas, measure how much students increase their awareness of the environment, two projects this year, scored on scale of 1-5, 84% scored 3 or better, we met our goal

Simple vocab to tie in with projects and curriculum, 85%

Attitude- based on their journaling, looking for progress, 87% showed progress

Showcase project- using data and being able to explain it (using graphs and math)

84% scored well

Action- asked students how to implement their projects

90% did directly take action through community service

Mary reported on the Osprey Wilds EE workshop she attended (virtually) where she highlighted our daily journaling project.

Free/Reduced meal program

Feds waiver has ended, all our kids were getting free lunch, now families have to apply again.

Directors report

The school needs to update its Crisis Plan by the end of August so staff can get trained during in-service. Will need to set a meeting in late July. Mary will contact city officials who need to be involved in the plan.

Set working meeting to work on reauthorization documents for Tuesday, July 19 at 9 am

Motion to adjourn- 5:47pm