

## February 27, 2020 VCS Board Meeting

Present: Paula Herbranson, Dick Larmouth, Jodi Summit, Karin Schmidt, Marit Kringstad, Kristin Krings

Absent: none

Also Present: Frank Zobitz

James Ewer from Osprey Wilds on webcam

Motion by Marit, second by Paula to approve- all yes

Motion to approve minutes from January 23, 2020- by Karin, second by Dick- all yes

### 4.1 TEDA/VCS school building update

Frank met with TEDA Director Marshall Helmberger, received input from staff on renovation possibilities, next step is engaging an architect, coming to visit school this Monday, roof repairs are the number one concern to be done over the summer, haven't been able to use science room since December (moved into another space).

### 4.2 Authorizer Visit

Erin was at school last Wednesday, board reviews follow-up letter sent, board should review PIP issues at least quarterly (performance improvement plan).

### 4.3 Osprey Wilds trip update

Trip at end of March- four days, three nights. We had a staffer from the center up last week to do a presentation for the students, answered questions, kids had a lot of questions.

All permission slips are in, all students are participating, all advisors plus Michelle Maki/para are going. Using a charter bus for transportation. Programming will be busy all day and evening. Ordered water bottles, clip boards, sacks, rain ponchos, headlamps for the students. Students will earn academic credits for the week's learning.

Trip is sponsored by Osprey Wilds, including bus charter!

### 4.4 Marketing update

Frank- working with Jolene, planning three open houses/meet and greet style events. One in Ely, one in Tower, one in Virginia area. Evening time period, dates TBD, probably in April.

4.5 Discussed the notice of concern from authorizer regarding falling behind on epicenter tasks. Partly an issue of leadership transition over the summer, fell behind over the summer and then it snowballed. It's an ongoing task list. Some of the items need to be delegated to other staff, working on a plan with Erin. Frank- was planning on doing it last Saturday, but then there was a power outage in Tower all afternoon/evening...Frank said some things can be done quickly, most of it is uploading documents, but then sometimes we don't have them in the right format, some needs to be done by Jolene, some by Paula, some by Frank. Frank is working with staff to get us up-to-date in the next week or so. Will follow-up at the March meeting.

- 5.1 Board training- The board watched and discussed a video on evaluating school leadership:
- Understand the requirements
  - Board of Directors shall establish qualifications in six areas: Instruction/assessment; HR/personnel; financial mgt; legal/compliance; effective communication; board and authorizer relationships
  - Boards are allowed to close a meeting to conduct evaluation of leader
- Board should create rubric along the six areas, collect evidence at monthly meetings from the director's report
- Board should plan the leadership evaluation process, start early in the school year
  - Resources available online at MDE

Karin- need to make the process meaningful/productive  
Jodi and Marit (personnel committee)- will review items used last year, share them with Frank, and work on revisions

6.1 Financials from January  
Approve deposits/revenue of \$51,544.89  
Withdrawals of \$55,180.58  
Expenses posted to Smartfinance of \$54,233.62  
Enrollment is in the low 30s  
Motion to approve financial report by Dick, second by Karin- all yes

7.1 Student issues/successes  
About 90% students get free/reduced lunch  
Frank- working on school climate issues, being preventative/proactive  
School has a gender-neutral bathroom, in addition to the boys and girls.  
Frank- want to form a formal relationship with Northern Tier, define responsibilities for each party. They are providing student experiences/trips free-of-charge. The second is Mesabi Range College/Leo Lucas with the trades program. They can provide curriculum, equipment/tools

Motion to allow Frank to move ahead with these agreements by Karin, second by Paula- all yes

7.1.2 Activities  
Piano lab day- was a smashing success  
Karin- have some students who know how to operate the system, have some music books available, started beginning lessons with some students, looking for more curriculum and opportunities to use the pianos, still need to do community outreach  
Did a visit with students to Mesabi Range  
Six students did a winter camping trip- Frank went also- it was awesome  
The students did great, but Frank noted it was a lot of hard work  
PBIS reward day- went bowling and had pizza

11.1 Next meeting  
Scheduled during spring break, but next week is the Audubon trip

Thursday, April 2

Will be a special meeting, agenda must be posted three days in advance

Motion to postpone March 26 meeting and move to April 2 due to school being at Osprey

Wilds- Motion by Karin, second by Paula- all yes

Motion to adjourn at 5:27 p.m.