

**VERMILION COUNTRY SCHOOL
REGULAR BOARD MINUTES
Thursday, July 25, 2019
4:00pm, VCS**

Board Members Present: Jodi Summit, Marit Kringstad, Dick Larmouth, Paula Herbranson, Karin Schmidt

Board Members Not Present:

Also Present: Kristen Krings (new parent board member), Jolene Herberg

AGENDA ITEM	SUMMARY OF DISCUSSION/ACTION	PERSON(S) RESPONSIBLE / DATE DUE
1. Call Meeting a. Roll Call b. Introduction of Guests c. Review and Approve Agenda	Motion to approve agenda by Karin, second by Dick- all yes	
2. Public Input and Announcements <i>Please fill out request form and turn in to chair before meeting begins.</i>	2A- Bylaw changes approved May 23, 2019- updated copy for board members to keep on file 2B. Introduce new parent board member Kristen Krings. She will be seated at the August meeting.	
3. Consent Agenda – These are routine items that can be voted upon by a single motion. Any board member can request items be moved to the regular agenda for separate consideration.	3A – Approval of Minutes: <ul style="list-style-type: none"> June 25 regular meeting minutes and July 11 special meeting minutes 3B – Approval of contract for Frank Zobitz, ½ time school administrator. Start date of Aug. 1, 2019 3C- Approve service agreement with St. Louis Country for transportation of children and youth in foster care placement Motion to approve the consent agenda by Marit, second by Karin- all yes	
4. Information/Discussion Items	4A Reappoint board personnel committee members- Motion to appoint Jodi and Marit by Karin, second by Dick- all yes. 4B Recruit parent/teacher board members- one new parent member! Need to set which seat she is filling and term expiration. 4C Approve 2019-20 school calendar- Motion to approve by Karin, second by Marit- all yes 4D Update Designated Official with Authority for MDE to add Paula Herbranson and Jolene Herberg Designation of Identified Official with Authority for the MDE External User Access Recertification System The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Paula Herbranson to act as	

	<p>the Identified Official with Authority (IOwA) and Jolene Herberg to act as the IOwA to add and remove names only for Vermilion Country School 4207-07.</p> <p>Motion by Karin, second by Marit- all yes</p> <p>4E Update on social studies position hiring- candidate interview taking place at 3pm on July 25, possible recommendation to hire. Motion to offer Bradley Neyens .5FTE social studies position, contingent on passing a background check. Motion by Karin, second by Dick- all yes.</p> <p>If a half time para position is open, we would offer it to Neyens. Also opportunities to be a van driver. Still waiting to hear back from one current para if they will be returning.</p> <p>4F- Work on Blandin Broadband grant applications to determine exactly what equipment we wish to purchase. Waiting to hear on final okay from Blandin (they may have some revisions), should hear within a week if any changes needed. Set a date the first week in August so Frank Zobitz can help us.</p> <p>4G- Interim admin update from Paula- Working on school schedule, fitting in part time social studies position; worked on Title IV grant- ready to submit; PBIS updating the tiers to qualify for the special end-of-quarter field trips; will have welcome letters/parent packets ready by end of first week in August</p> <p>4H- August marketing planning- open house, recruiting activities, advertising Open House on Thursday, Aug. 29 (first day of school and community open house)</p> <p>4I- Initial discussion of annual report process (will continue in August with new admin on staff) Karin will work on compiling the testing data</p>	
5. Board Training	<p>5A. Review Audubon Sounding Board on setting agendas and discuss annual calendar for board, along with rules of meeting quorum. The board will work with the new admin to create an annual calendar for board meeting and important elements.</p> <p><u>Updated board members training log, and discuss deadlines for initial board member training</u></p>	
6. Financials	6A. June Financials- not ready yet, will approve in August	
7. School Committee Updates and Reports	<p>Personnel – (Admin) – Summertime.</p> <p>SpEd – (Morgen Carlon) – Summertime.</p> <p>Operations (Finance, Facilities, Marketing, and Technology) – (Allan White) – Summertime</p> <p>ACDC (Academics, Culture, and Discipline Committee) - (Paula Herbranson) – Summertime.</p> <p>Staff/PLC – (Karin Schmidt) – Summertime.</p> <p>Testing/Academic Progress –</p>	
8. COMMITTEE REPORTS		

Finance Committee (Dick, Karin, Jodi)	Did not meet this month.	
Facility Committee (Marit, Dick, Paula)	Did not meet this month.	
Personnel Committee (Jodi, Marit)	Did not meet this month.	
13. Next Meeting	Next Regular Board Meeting: Thursday August 22, 2019. 4:00 pm VCS	
14. Adjournment	Motion to adjourn by Dick- all yes	