

**VERMILION COUNTRY SCHOOL
REGULAR BOARD MINUTES
Thursday, May 23rd, 2019
4:00pm, VCS**

Board Members Present: Karin Schmidt, Dick Larmouth, Jodi Summit, Paula Herbranson, Sarah Strong, Marit Kringstad (5:10 pm)

Board Members Not Present: Marjory Wood (excused), Robin Laulunen (not excused)

Also Present: Kevin Fitton

| AGENDA ITEM | SUMMARY OF DISCUSSION/ACTION | PERSON(S) RESPONSIBLE / DATE DUE |
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| 1. Call Meeting a. Roll Call b. Introduction of Guests c. Review and Approve Agenda | Motion to approve the agenda by Paula, second by Sarah- all yes | |
| 2. Public Input and Announcements <i>Please fill out request form and turn in to chair before meeting begins.</i> | 10K race and Fourth of July Karin can help at the race Jolene has data from parent/student surveys Ely TV is coming to film the concert/play on Wednesday Zoo Day on Monday, June 3 PBIS trip is to Pier 77 mini golf/Greenwood Twp Picnic Graduation on June 1 at 1pm | |
| 3. Consent Agenda – These are routine items that can be voted upon by a single motion. Any board member can request items be moved to the regular agenda for separate consideration. | 3A – Approval of Minutes: • Apr 25 Minutes Motion to approve minutes from April 25 by Dick, second by Karin- all yes | |
| 4. Information/Discussion Items | 4A. Admin Eval – Survey results indicate a recommendation for rehire, ratings met proficiency. 4B. Admin Search for 2019-20 School Year- Kevin has been offered a job at a charter school in Isanti. Kevin is contracted through June 30, but will only be half time after June 7 (last teachers' day) Motion to have board chair work with staff and other board members to develop a job description and then post on EdPost and advertise in Timberjay. Motion by Karin, second by Sarah- all yes 4C. Audubon Academic Eval Report This is for year 1 of 5. School met 77.2% overall. Exceeded expectations on mission related outcomes and science proficiency. Met expectations for reading and math proficiency and post-secondary readiness. Did not meet expectations on attendance and math proficiency. Goals measure growth on NWEA along with proficiency on MCAs. With small class sizes, none of these scores, except for individual growth shown on NWEA, are | |

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| | <p>statistically relevant.</p> <p>4D. Marketing Info/Discussion- Jolene will get us the data from survey, Jodi will get video finished up, need to get more help from parents with spreading the word, perhaps do a second open house earlier in August, will update at next meeting, create an updated banner, marchers for the parade</p> <p>4E- Bylaws change- updating language for parent member if student no longer is enrolled. Motion to approve change in bylaws by Marit, second by Dick- all yes.</p> | |
| 5. Board Training | None this month | |
| 6. Financials | <p>6A. Apr Financials – Enrollment as of 5/20 is at 40.23 ADM and attendance is at 83.6% Motion to approve deposits of \$59,767.49, revenue of \$59,685.49, Withdrawals of \$60,704.48, and expenses posted to smart finance of \$59,576.67. Motion by Sarah, second by Dick- all yes</p> <p>6B. 2019-2020 Budget Draft Still waiting for the what-if scenario from MDE, need better data for revenue side, current budget based on 40, other issue is staffing and salaries for next school year. Just presented for board review, will approve budget in June.</p> <p>6C. Salary Scales Motion to update advisor salary scale, with increase to advisor base step 1, plus add step increases to steps 8, 9, 10 of 2.5 percent a year, after 10 years, negotiable. Office manager update BA step 1 to 32,000, increase MS step 1 to 34,000. Drivers- Bus driver \$17/\$18, van drivers \$12/\$13. Accept Admin scale with increase at BA/BS at 60,000 and grant 2.5 percent step increases. Motion to accept updated salary schedules by Marit, second by Sarah. All yes</p> | |
| 7. School Committee Updates and Reports | <p>Personnel – (Kevin Fitton) – Our two candidates for the SpEd Advisor position have turned down the offer. Have already reposted it online.</p> <p>SpEd – (Morgen Carlon) – I am currently working on end of year progress reports for seniors and all other students. wrapping up getting things ready for the new Sped Teacher coming in. Also, will be having the Sped exit meetings for our 3 seniors, they do not need a parent meeting.</p> <p>Operations (Finance, Facilities, Marketing, and Technology) – (Allan White) – Tech: Nothing new. Kevin continues to work at fixing our computer situation when he has available time. Operations: Building has a leak in the SE corner of the building's roof. There is a drip when it rains. No resolution with the city at this point in time.</p> <p>ACDC (Academics, Culture, and Discipline Committee) - (Paula Herbranson) – Accuplacer will be April 30th at VCC. Roxie Jenson from EVFCU will speak with some classes about basic banking. Title IV money available. Discussed potential purchases. Discussed NWEA testing schedule. Looked into PBIS agenda. Further discussion on Title IV and purchases.</p> <p>Staff/PLC – (Karin Schmidt) –</p> <p>Testing/Academic Progress – Testing: At this point in the school year all testing is complete, including make ups. Test results</p> | |

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| | have been made available to staff. All testing went off without any issues. | |
| 8. COMMITTEE REPORTS | | |
| Finance Committee (Dick, Karin, Jodi) | Did not meet this month. | |
| Facility Committee (Marit, Dick, Paula) | Did not meet this month. | |
| Personnel Committee (Jodi, Marjory, Sarah) | Did not meet this month. | |
| 13. Next Meeting | Next Regular Board Meeting: Thursday June 27th, 2019. 4:00 pm VCS | |
| 14. Adjournment | Motion by Karin, second by Sarah, to adjourn at 6:12 p.m.- all yes | |